

SOCIAL SCIENCES DIVISIONAL BOARD

STANDING ORDERS

1. Terms of reference

- 1.1 The board will meet on Friday at 2.00 p.m. of Weeks Two and Seven.
- 1.2 The board's duties and responsibilities are as set down by Statute, (*Statutes, 2002* Tit. V, Sect. II, cl. 1):
 - (a) the oversight of the organisation, development, and delivery of curricula (with an equal focus on graduate and on undergraduate studies) in collaboration with the colleges, societies and Permanent Private Halls, and oversight and development of the general context of research, in the broad subject area covered by the division concerned, in close consultation with the units of academic administration in the division (hereinafter referred to as 'sub-units');
 - (b) the development and proposal, in collaboration with the colleges, societies and Permanent Private Halls, sub-units, and the academic services sector, of comprehensive and detailed strategic five-year plans and one-year operating statements covering academic, financial, information and communications technology, physical resource, and staffing issues, bearing in mind the particular needs of small units and interdisciplinary activities;
 - (c) within the context of approved plans and statements, and of overall university policies, the general oversight of and responsibility for all matters concerning budgets, space, syllabus, and staffing, across the sub-units of the division, in consultation with the colleges, societies and Permanent Private Halls as thought appropriate by the board; save that day-to-day operational responsibility for these matters shall be devolved to the sub-units, in the context of local plans and budgets delegated for that purpose, and that the board shall monitor the work of the sub-units against those plans and budgets;
 - (d) the periodic strategic review of particular sub-units;
 - (e) the approval of appointments and reappointments of academic staff made by the sub-units (but excluding appointments which are made by electoral boards established by statute or regulation), and of appointments of heads of department, the consideration of proposals from the sub-units on the payment of salaries within the incremental scale for university lecturers, and the keeping under review of the general terms and conditions of employment of academic staff in the broad subject area;
 - (f) the settling, subject to ratification by a joint university/collegiate panel under the aegis of Personnel Committee, of college associations for new and vacant

academic posts, on the recommendation of the sub-units following liaison with colleges, societies and Permanent Private Halls;

- (g) the maintenance of educational quality and standards in the broad subject area;
- (h) the consideration of reports of examiners, including external examiners, on the advice of the relevant sub-unit or sub-units;
- (i) the oversight of relationships between the sub-units, and the consideration (for detailed and balanced recommendation to Council) of any proposals to reorganise the sub-units;
- (j) the division's relations with the colleges, societies and Permanent Private Halls at the strategic and the broad subject levels, and in cases in which individual problems cannot be resolved between the colleges, societies, and halls and the University at the sub-unit level;
- (k) the division's relations with the other divisions on matters of common interest;
- (l) the division's relations with the Continuing Education Board on matters of common interest and in all cases in which planned developments relate to part-time provision, outreach, or other continuing education activities;
- (m) the division's relations with the Committee for Education on matters of common interest;
- (n) the division's relations with the academic services sector at the broad subject level;
- (o) the division's relations with external funding agencies, subject to overall university policies and practice;
- (p) the oversight of fund-raising in the broad subject area, subject to overall university policies and practice;
- (q) the regular review of the scope for further delegation of authority from the centre to the divisions, and from the divisions to the sub-units.

1.3 Through its Appointments Panel, the board will appoint judges to consider the evidence submitted by any candidate for the Degree of Doctor of Letters or the Degree of Doctor of Science and, if it considers the evidence of sufficient merit for the degree, it shall give leave to the candidate to supplicate for the degree, and shall notify its decision in the University Gazette (*Examination Regulations – General Regulations for Higher Doctorates*).

2. **Dates and procedures at ordinary meetings**

Stated meetings of the Divisional Board shall be held at 2 p.m. on each Friday in Second and Seventh Week; provided that, if they consider there is insufficient business, the

Chair may (not later than 5 p.m. on the preceding Wednesday) cancel a particular meeting.

2.1 *Confidentiality of Divisional Board and Divisional Board committee papers*

- (i) Papers circulated to the board and its committees are confidential and must not be published; subject to that rule, members may use their discretion in discussing the contents privately with any individual whose opinion they desire to know, with the exception of papers proposing changes to tuition fees: tuition fees are subject to competition law and, as such, may not be discussed with any member outside the collegiate University.
- (ii) The contents of any papers marked 'Strictly Confidential' must in no case be divulged to or discussed with any person who is not a member of the Divisional Board without the consent of the Board.

2.2 *Procedure at meetings*

- (i) No motion, or amendment to a motion, shall be discussed or put to the vote unless it has been proposed and seconded.
- (ii) No motion for the suspension of Standing Orders shall be in order unless at least half of the members of the board are present; and no such motion shall be carried unless two thirds of the members present vote for it.
- (iii) The order of business shall be as follows:
 - (a) Minutes (to be taken as read and confirmed unless objection is raised).
 - (b) Chair's business.
 - (c) Business of the Divisional Board (to include reports from committees).
 - (d) Reports from, and business of, units.
 - (e) Communications from other bodies.
 - (f) Reserved business
- (iv) No junior member shall be present for the discussion of reserved business
- (v) No opposed business shall be begun after 4 p.m.

A question of which notice is received by the Secretary not later than noon on any Monday shall be placed on the agenda for the next following meeting of the Board.

A question of which such notice has not been given shall, if the Chair so desires, be delivered in writing to the Secretary at the meeting at which it is asked, and the Secretary shall in that case place it on the agenda for the next following meeting of the Board.

- (vi) If a member having given notice of a motion shall neither proceed with it on the day stated in the notice nor devolve the duty on another member, their notice shall be regarded as lapsed.

2.3 Absence of the Head of Division

- (i) The Associate Heads of Division shall usually act for the Head of Division in the event of temporary illness or unavailability. If the Chair is incapacitated or otherwise unavailable for a period of more than two weeks during term, the Board shall consider what action should be taken.
- (ii) During the period between the last stated meeting of the Board in each term and the first stated meeting of the Board in the following term, the Chair shall have full authority to take any decision on behalf of the Board, or of any of its committees, which it shall seem to them at their own absolute discretion necessary to take, subject always to report of any such decisions to the Board at its first stated meeting of the following term. In the absence of the Chair from any cause, such authority shall be vested in the Interim Chair nominated in accordance with the preceding paragraph.

2.4 *Casting vote*

The Chair (or the person taking the chair at any meeting of the Board) shall have a second or casting vote in the event of an equality of votes.

2.5 *Review of Standing Orders*

The board shall review annually in Michaelmas Term its Standing Orders.

3. **Sub-units**

The units under the *aegis* of the board are:

- Anthropology and Museum Ethnography
- Archaeology¹
- Saïd Business School
- Economics
- Education
- Geography and the Environment
- Global and Area Studies
- Blavatnik School of Government
- International Development
- Oxford Internet Institute
- Law
- Politics and International Relations
- Social Policy and Intervention
- Sociology

The following cross-division unit formally reports to the board:

- Oxford Martin School

¹ Holders of posts in Archaeology who are on the establishment of faculties or sub-faculties under the auspices of the Humanities Division remain on those establishments.

4. Committees of the board

4.1 *Planning and Resources Committee*

- (i) To assist the units that come under the aegis of the division in the development of strategic plans and annual operating statements, which will cover academic, financial, IT, space and staffing issues;
- (ii) On the basis of these plans and statements, to prepare the division's costed short and medium-term plans;
- (iii) To monitor the activity of units against plans and budgets;
- (iv) To recommend to the board such reports and responses to consultations on the business of Council;
- (v) To keep under review external funding initiatives and changes to the funding environment generally;
- (vi) To keep under review research strategy and policy developments at national and University levels, and advise and make recommendations to the board on these;
- (vii) To keep under review and advise the board on policy matters concerning risk management and health and safety management across the units of the division;
- (viii) To recommend to the board the appointment of heads of units;
- (ix) To make recommendations to the board concerning appointments;
- (x) To keep under review and advise the board on general policy issues affecting the terms of employment, appointment and re-appointment of academic staff;
- (xi) To have oversight of equality and diversity matters, including by supporting and enabling effective actions that embrace equality and diversity and enhance the working culture of the division and its departments.
- (xii) To receive, periodically, a report from divisional officers relating to HR activity and related costs across all staff groups in the division.
- (xiii) To receive, regularly, a report from the Research Strategy Group including recommendations pertaining to research and impact related matters and the Group's consideration and selection of external research bids where the institution is restricted to a limited number of submissions and where a coordinated bids process is required.

The Research Strategy Group, IT Forum and the Equality and Diversity Steering Group shall be sub-committees of Planning and Resources Committee.

Membership

Ex-officio: the Chair of the board, and the head of each departmental unit

Co-opted members: *ex officio* the Associate Head of Division (Education), the Associate Head of Division (Research), and the Associate Head of Division (Personnel and Equality).

4.2 Undergraduate Studies Committee (to be agreed by USC on 10 November 2020)

- (i) To advise the board on academic policy, and teaching and learning strategies concerning undergraduate studies;
- (ii) To act as a forum for the discussion of matters of common interest within the division concerning undergraduate studies, and for sharing and developing good practice;
- (iii) To consider the responses of units to consultations on academic policy, and to agree consolidated responses for submission as appropriate;
- (iv) Liaising with colleges and units as appropriate, to keep under review recruitment of students and access to programmes;
- (v) To keep under review examination related matters, and to advise the board and units as appropriate;
- (vi) To keep under review policy and procedures within units for the assurance of educational quality and standards;
- (vii) To keep under review quality indicators, such as the student profile, the Annual Programme Statistics (including examination results) and the results from undergraduate student surveys (including the NSS, the Student Barometer and the Graduate Outcomes survey);
- (viii) To advise the board and units on matters relating to national requirements regarding quality assurance and teaching quality;
- (ix) To keep under review the provision of information, resources and facilities for students;
- (x) To receive reports from the division's Undergraduate Student Representative Board, and to refer any matters as may be decided to this body for feedback;
- (xi) To receive the annual Key Information Sets (KIS) submission for undergraduate programmes under the aegis of the Social Sciences Division, and provide certification that the data has been prepared and finalised in accordance with the procedures and protocols defined by the Office for Students.

Membership:

- (1) The Associate Head of Division (Education) (Chair) (*ex officio*)
- (2-8) Directors of Undergraduate Studies or their equivalent for each subject area (*ex officio*)

- (9-11) Three members of the Quality Assurance Committee (*ex officio*)
- (12) Undergraduate Student Representative on the divisional board
- (13) The Divisional representative on the Standing Committee of Admissions Committee – the Admissions Executive (AdEx) (*ex officio*)
- (14) A Senior Tutor

4.3 Graduate Studies Committee (agreed by GSC on 12 October 2020)

- (i) To advise the board on academic policy and teaching and learning strategies concerning graduate studies;
- (ii) To act as a forum for the discussion of graduate access/admissions and studies matters of common interest within the division, and for sharing and developing good practice;
- (iii) To consider the responses of units to consultations on academic policy, and to agree consolidated responses for submission as appropriate;
- (iv) To keep under review examination related matters, and to advise the board and units as appropriate;
- (v) To keep under review policy and procedures within units for the assurance of educational quality and standards;
- (vi) To keep under review quality indicators, such as admissions statistics, the student profile, the Annual Programme Statistics (including examination results and PGR progression and submission rates), and the results from graduate student surveys (including the Student Barometer and the Graduate Outcomes survey);
- (vii) To advise the board and units on matters concerning relating to national requirements regarding quality assurance and teaching quality;
- (viii) To keep under review the provision of information, resources and facilities for graduate students;
- (ix) Liaising with units and colleges as appropriate, to keep under review recruitment of graduate students and access to programmes;
- (x) To receive reports from the Grand Union Doctoral Training Partnership Management Board (GUDTP MB) and to liaise with other relevant bodies to advise the board and units on ESRC and AHRC postgraduate training matters including accreditation, and to monitor submission rates for ESRC- and AHRC-supported research students.
- (xi) To receive reports from the division's Postgraduate Student Representative Board, and to refer any matters as may be decided to these bodies for feedback.

Membership:

- (1) The Associate Head of Division (Education) (Chair) (*ex officio*)
- (2-14) Directors of Graduate Studies – normally one nominee per main unit¹
- (16) The Associate Head of Division (Graduate and Research Training) and Director of the Grand Union DTP (*ex officio*)
- (17) The Divisional representative on the University's Graduate Access Working Group (*ex officio*)
- (18-22) Five members of the Quality Assurance Committee (*ex officio*)
- (23) Graduate Student Representative on the divisional board

4.4 Quality Assurance Committee (agreed by QAC on 12 October 2020)

- (i) To review detailed proposals for new courses and major changes to existing courses on behalf of the board, within the context of the relevant unit's five-year plans, and with reference as necessary to the University's Education Committee;
- (ii) To approve changes in examination regulations and examination conventions for graduate and undergraduate courses;
- (iii) To review examiners' reports and student survey reports (NSS and the Student Barometer) from units, identifying any common themes and/or matters of concern to refer back to the relevant unit(s), to the attention of the board and/or to the University's Education Committee;
- (iv) In conjunction with the Division's Graduate and Undergraduate Studies Committees, to review detailed arrangements for the assurance of educational quality and standards within units;
- (v) To review all new graduate taught courses after their first five years, and to undertake a rolling review of undergraduate courses;
- (vi) To review guidance and information provided for students as appropriate;
- (vii) To consider the termly academic review register on PGR student progression, and identify appropriate action as necessary;
- (viii) To refer any matters of overarching policy arising from its business to the division's Undergraduate Studies Committee, Graduate Studies Committee, and to the board, as appropriate.

Membership

- (i) The Associate Head of Division (Education) (Chair) (*ex officio*);
- (ii) Eight members appointed by the board for their relevant experience;

¹ This is to take account of those units that split DGS responsibilities between more than one individual. In such cases the department or faculty concerned will normally alternate attendance between the individuals concerned.

- (iii) Five members shall be *ex officio* members of the Division's Graduate Studies Committee and three members shall be *ex officio* members of the Division's Undergraduate Studies Committee.

In attendance: Graduate and Undergraduate Student Representatives on the divisional board.

4.5 *Appointments Panel*

- i. To advise the Head of Division as required on matters relating to appointments, re-appointments and on other matters concerning the recruitment, retention and requests to extend employment beyond the retirement age of academic and academic-related staff.
- ii. To advise on complex matters of personnel business and on individual circumstances on behalf of the Division.
- iii. To appoint a sub-panel to undertake initial assessments of applications for higher doctorates and to nominate potential judges to be invited to assess applications. The Panel shall meet as and when required but shall normally conduct business by electronic means.
- iv. To consider applications for special unpaid leave and leave to hold public offices on behalf of the Board.
- v. To consider cases under the University's Recruitment Protocol.

Membership:

- i. The Chair of the board (*ex officio*);
- ii. Associate Head of Division (Personnel and Equality) (*ex officio*);
- iii. Associate Head of Division (Research) (*ex officio*)
- iv. up to four members appointed by the board.

If any Panel member is conflicted in a particular case, the Division will call upon a reserve member of the Panel.

4.6 *Committee on Library Provision and Strategy in the Social Sciences (CLiPS – SocSci)*

- (i) To advise and report to the Social Sciences Board and the Curators of the University Libraries on budget and strategic issues relating to library developments in the social sciences;
- (ii) To consider reports from relevant subject/library CLiPS in Social Sciences including Archaeology and Anthropology, Latin American Studies, Law, Education, Business Studies and Social Sciences (SSL).

Membership

- (a) Head of the Social Sciences Division or their nominee (who must be a member of Divisional Board), who will act as Chair, *ex officio*;
- (b) The appointee of the Social Sciences Board on the Curators of the University Libraries where not nominated as (a), *ex officio*;
- (c) The Head of the Social Sciences Libraries, *ex officio*;
- (d) Six academic members being the Chairs of the subject CLiPS or their nominees;
- (e) Three senior members of library staff, as nominated by the Head of the Social Sciences Libraries;
- (f) Bodley's Librarian or their Deputy may opt to attend any meeting, *ex officio*;

The committee would have power to co-opt up to three other members and to set up sub-committees. Members are appointed for two years and are eligible for reappointment.

4.7 *Grand Union DTP Management Board*

- (i) To develop, review and agree strategy and operational practice in relation to the award of ESRC studentships and other ESRC funding.
- (ii) To enhance training provision for social science PGR students in all three universities, including induction, training needs analysis, professional development, shared research methods training, advanced and specialist research training, collaborative funding and knowledge exchange activities, and web-based information about training opportunities.
- (iii) To review and, as appropriate, act on ESRC policy priorities (e.g. knowledge exchange, impact, interdisciplinarity) as they relate to doctoral students.
- (iv) To annually review and update pathway statements and provision.
- (v) To monitor the development of co-supervision arrangements for ESRC studentships, and liaise with departments and faculties in all three institutions as appropriate.
- (vi) To manage the Doctoral Training Grant, reporting annually to the ESRC, and to monitor ESRC student submission rates.
- (vii) To review, adapt and approve strategy papers prepared by the DTP leadership team.
- (viii) To receive and consider advice from the Grand Union DTP Strategy Group.
- (ix) To actively engage with, develop and provide collective approval for future ESRC studentship funding grant bids, in collaboration with external partners where appropriate.
- (x) To receive the minutes of meetings of student representatives, and take forward any actions arising as appropriate.

Membership

- (a) *The DTP Director (in the chair)*
- (b) *Two DTP Associate Directors from the Open University and Brunel University London (as co-chairs)*

- (c) *The DTP Deputy Director*
- (d) *Five pathway leads, each representing one of the clusters*
- (e) *Two elected student representatives (one full-time, one part-time)*

Attendees may include any pathway lead, officers from each of the three universities including, from Oxford, the Head of Education Policy and Planning and the Secretary to the Management Board.

At least once per year a meeting of the Management Board will be held to which a representative of all active ESRC accredited pathways will be invited.

4.8 These committees (4.1-4.7 above) will meet at least once each term. The membership of committees and timetable for meetings will be agreed annually by the board as appropriate.

4.9 The management committees for the cross-division unit hosted by the division (see 3 above) formally reports to the board. The management committee is chaired by the Head of Division and meet at least once each term. The composition of the management committee is as follows:

- a) Management Committee for the Oxford Martin School:
 - Head of Social Sciences Division (chair)
 - Heads of MPLS, Medical Sciences, and Humanities Divisions (or their nominees)
 - Pro-VC Research
 - Pro-VC Innovation
 - Representative of the Social Sciences Division
 - Director of the Oxford Martin School

The committee may seek to co-opt up to two members to the management committee to supplement expertise and provide additional input to the work of the committee as required.

5. Membership

5.1 Divisional board

- a) Head of Division (*ex officio*), who shall be chair
Professor Sarah Whatmore
- b) *the head of department/chair of faculty board for each of the 14 constituent departmental units of the division (ex officio)*

Anthropology and Museum Ethnography	Dr E Ewart
Archaeology	Professor A Bogaard

Saïd Business School	Professor P Tufano
Economics	Professor M Stevens
Education	Professor J Baird
Geography and the Environment	Professor G Rose
Global and Area Studies	Professor T Power
Blavatnik School of Government	Professor N Woods
International Development	Professor D Sánchez-Ancochea
Oxford Internet Institute	Professor P Howard
Law	Professor M Chen-Wishart
Politics and International Relations	Dr N Owen
Social Policy and Intervention	Professor B Ebbinghaus to HT21, then Professor Jane Barlow
Sociology	Professor C Monden

c) *three persons elected on a rotational basis by and from academic members of the following units of the division, with each person serving a two-year period:*

- *the Saïd Business School*
- *the Department of Economics*
- *the Department of Education*
- *the School of Geography and the Environment*
- *the Faculty of Law*
- *the Department of Politics and International Relations*

Professor R Cuthbertson, Business School	HT 2021
Professor P Eleftheriadis, Law	HT 2021
Dr R Soares de Oliveira, Politics & IR	HT 2021

d) *two persons elected on a rotational basis by and from academic members of the following units of the division, with each person serving a two-year period of office:*

- *the School of Anthropology and Museum Ethnography*
- *the School of Archaeology*
- *the Oxford School of Global and Area Studies*
- *the Blavatnik School of Government*
- *the Department of International Development*
- *the Oxford Internet Institute*
- *the Department of Social Policy and Intervention*
- *the Department of Sociology*

Professor F Gardner, DSPI ,	MT 2021
Professor S Ulijaszek, SAME ,	MT 2021

- e) the Associate Head of Division (Education), the Associate Head of Division (Research), the Associate Head of Division (Personnel and Equality) and the Associate Head of Division (Doctoral and Research Training) (*ex officio*)

Dr S James Relly
Professor H Viles
Professor M Stevens
Professor Alexander Betts

- f) *two persons appointed, for a three-year term, under the procedures of the Conference of Colleges. They shall have appropriate experience and understanding of academic policy and finance and be familiar with the subject areas concerned, but should not hold a salaried teaching or research post within the division*

Dr R Wilkins (SEH)	MT 2022
Sir R Trainor (Exeter College)	MT 2023

- g) *two junior members elected by Oxford SU*

UG representative: Theo Kelly	MT2021
PG representative: Rebecca Peters	MT2021

- h) *Up to four co-opted representatives: One representative of:*

The Oxford Martin School
The Social Sciences Librarian,
Director of OUDCE
Professor M Pollard

The board has agreed that substitution at meetings is not normally permitted, but where a member from a unit of the division is unable to attend and there is a matter of business that relates directly to that unit, a substitute may be invited to attend for that item of business.

As set out in Statute IX: Each Proctor shall have the right to see the papers of, and to attend and speak at any meeting of, any committee or other body set up by or under the authority of the statutes; but he or she shall not have the right to vote (unless a member of the committee), nor shall he or she be sent the papers of any committee of which he or she is not a member unless he or she so requests.¹

5.2 *Planning and Resources Committee (membership all ex officio)*

1. Head of Division, *ex officio*, who will act as Chair
Professor Sarah Whatmore

¹ <http://www.admin.ox.ac.uk/statutes/785-121.shtml>

2. Head of each departmental unit:

Anthropology and Museum Ethnography	Dr E Ewart
Archaeology	Professor A Bogaard
Saïd Business School	Professor P Tufano
Economics	Professor M Stevens
Education	Professor J Baird
Geography and the Environment	Professor G Rose
Global and Area Studies	Professor T Power
Blavatnik School of Government	Professor N Woods
International Development	Professor D Sánchez-Ancochea
Oxford Internet Institute	Professor P Howard
Law	Professor M Chen-Wishart
Politics and International Relations	Professor P Schleiter
Social Policy and Intervention	Professor B Ebbinghaus to HT21, then Professor Jane Barlow
Sociology	Professor C Monden

3. Co-opted members:

- Associate Head of Division (Education), *ex officio* – Dr S James-Relly
- Associate Head of Division (Research), *ex officio* – Professor M Pollard
- Associate Head of Division (Research), *ex officio* – Professor H Viles
- Associate Head of Division (Personnel & Equality), *ex officio* – Professor M Stevens

5.3 Undergraduate Studies Committee

- Dr S James Relly (Chair) *ex officio*
- Directors of Undergraduate Studies: *ex officio*
- Archaeology & Anthropology: Professor P Mitchell
- Economics: Dr C Bowdler
- Geography: Professor D McCormack
- Human Sciences: Professor D Gelner
- Law: Ms L Ferguson
- Politics & IR: Professor J Tilley
- Saïd Business School: Professor O Darbishire
- Quality Assurance Committee members: Professor D McCormack (SOGÉ), Professor W Ernst (Law), TBC (Politics & IR)
- Senior Tutor: Professor R Wilkins
- Divisional representative on the Standing Committee of Admissions Committee – the Admissions Executive (AdEx): Dr K Soonawalla
- Student Board representative: Mr T Kelly

5.4 Graduate Studies Committee

- Dr S James Relly (Chair) *ex officio*

Directors of Graduate Studies: *ex officio*
 Anthropology and Museum Ethnography: Professor M Banks (MT only) and Dr R Sarró (MT, HT and TT)
 Archaeology: Dr V Johnson-Smith/Dr P Stewart
 Area Studies: Professor P Irwin Crookes
 Saïd Business School: Dr J Smart
 Economics: Dr S Jain
 Education: Mr T Mutton
 Blavatnik School of Government: Dr M Tudor
 SOGE: Professor D Dorling/ Dr J Lorimer
 Law: Professor J Armour/Dr C Hare
 OII: Professor G Taylor
 ODID: Dr C Bjola
 Politics & IR: Professor S Kalyvas/Professor D Johnson
 Social Policy & Intervention: Dr E Bukodi
 Sociology: Dr M Biggs

Director of the Grand Union DTP: Professor A Betts *ex officio*

Quality Assurance Committee Members: Dr J Smart (SBS), Mr T Mutton (Education), Dr D Humphreys (DSPI), Professor G Taylor (OII), Professor D Doyle (OSGA)

Divisional representative on the University's Graduate Access Working Group: Professor A Betts *ex officio*

Student Board Representative: Miss R Peters

5.5 Quality Assurance Committee

Dr S James Relly (Chair)	<i>ex officio</i>
Mr T Mutton, Education	MT 2021
Professor D McCormack, SOGE	MT 2021
Dr D Humphreys, DSPI	MT 2022
Professor G Taylor, OII	MT 2022
Professor D Doyle, OSGA	MT 2022
Professor W Ernst, Law	MT2022
Dr Z Stemplowska, Politics & IR	MT 2023
Dr J Smart, SBS	MT 2023

5.6 Appointments Panel

Professor S Whatmore	<i>ex officio</i>
Professor Heather Viles	<i>ex officio</i>
Professor Margaret Stevens	<i>ex officio</i>

Three further members:

Professor J-A Baird

Professor T Power
Professor D Sánchez-Ancochea
Reserves: Professor G Rose, Professor P Kemp

5.7 *Committee on Library Provision and Strategy in the Social Sciences*

Chair: Dr N Owen (Social Sciences Curator)
Secretary: Ms L Clarke (Head of Social Sciences Libraries)
Dr J Forder (Chair of SSL CLiPS)
Dr K van Zweiten (Chair of Law CLiPS)
Dr L Gearon (Chair of Education CLiPS)
Professor E Posada-Carbo (Chair of Latin American Centre CLiPS)
Professor F Reed-Tsochas (Chair of Business Studies CLiPS)
Dr M Clarke (Chair of Archaeology and Anthropology CLiPS)
Ms J Gardner (Bodleian Social Science Librarian)
Mr J Southall (Data Librarian and Subject Consultant)
Ms C Cannon (Deputy Librarian)
Ms A Burlakova (St. Antony's College Librarian and College Libraries Rep)
TBC (PG Divisional Student Library Rep)
TBC (UG Divisional Student Library Rep)

5.8 *Grand Union DTP Management Board*

Professor A Betts (DTP Director & Chair)	<i>ex officio</i>
Professor S Pile (Associate Director, The Open University)	<i>ex officio</i>
Professor L Mansfield (Associate Director, Brunel University London)	<i>ex officio</i>
Dr V Elliott (DTP Deputy Director)	<i>ex officio</i>
Pathway representatives: TBC	
Student representatives: TBC	

6. **Appointments to other committees**

Council

Professor S Whatmore, *ex officio*

General Purposes Committee

Professor S Whatmore, *ex officio*

Standing Committee of Admissions Committee – the Admissions Executive (AdEx)

Dr K Soonawalla

Education and student welfare

Education Committee

Dr S James Relly, *ex officio*

Graduate Access Working Group
Professor A Betts

Graduate Admissions Committee
Dr S James Relly

Joint Fees and Student Support Advisory Group
Professor P Kemp

Joint Student Number Planning Sub-Committee
Professor S Whatmore, *ex officio*

PPH Supervisory Committee
Dr L Gearon (until HT 2021)
Dr K Grevling (until HT 2021)

Taught Degrees Panel (of Education Committee)
Dr S James Relly, *ex officio*

Research Degrees Panel (of Education Committee)
Professor A Betts, *ex officio*

Student Wellbeing Committee
Dr V Nash, a person representing the Social Sciences Division

Quality Assurance Subcommittee of Education Committee
Dr S James Relly, *ex officio*
Dr L Rudge, *ex officio*

Research

Research and Innovation Committee
Professor H Viles, *ex officio*
Professor M Mills (MT2021)

Central University Research Ethics Committee
Professor L Cluver, *ex officio* as Chair of the Social Sciences Interdivisional Research Ethics Committee (until TT 2022)

Social Sciences & Humanities Interdivisional Research Ethics Committee
Professor L Cluver, appointed as chair and vice-chair of the subcommittee by the Research and Innovation Committee of Council (until TT 2022)

John Fell OUP Research Fund Committee
Professor S Whatmore, *ex officio*

Professor H Viles, Member of the Social Sciences Division appointed by PRAC and Research Committee after consultation with the head of the Social Sciences Division

Knowledge Exchange and Impact Sub-Committee

Professor P Kemp

Professor H Viles, *ex officio*

REF Project Board

Professor M Pollard, *ex officio*

Professor S Whatmore, Academic REF lead for Social Sciences Division

Income, budgets and resource allocation

Planning & Resource Allocation Committee (PRAC)

Professor S Whatmore, *ex officio*

Professor C Monden, *Co-opted member*

Professor H Hamerow, *One of five persons appointed by Council from among the members of Council*

PRAC Budget Sub-Committee

Mr R Holden, *One of four members of Congregation, one representing each of the academic divisions, appointed by the PRAC after consultation with the head of each division (until TT 2021)*

Strategic Capital Steering Group

Professor S Whatmore, *ex officio*

HR

Personnel Committee

Professor S Whatmore, *ex officio*

Professor M Stevens, One person appointed by the Social Sciences Divisional Board

Research Staff Development Forum

Professor A Betts, *ex officio*

Equality & Diversity

Equality and Diversity Panel (a sub-committee of Education Committee and Personnel Committee)

Professor G Rose

Bullying and Harassment Working Group

Dr Janet Smart

Estates and Health & Safety

Building and Estates Sub-Committee
Professor S Whatmore, *ex officio*

Health and Safety Management sub-Committee
Dr E Ewart, Nominee of the Head of the Social Sciences Division

IT

University IT Committee
Mr M Bramwell, One person appointed by the Social Sciences divisional board (until MT2021)

Research Information Management and Technology Sub-Committee
Dr Abi Adams-Prassl
Dr S Sneddon

Education IT Committee
Professor N Winters

Infrastructure IT Board
Mr A Cooke

Research Computing Board
Vacancy

Libraries, Language Centre and Museums

Curators of the University Libraries
Dr N Owen, One member of the Social Sciences Divisional Board, appointed by the Board

Committee for the Language Centre
Professor T Power, One member of the Social Sciences Divisional Board, appointed by the Board

Visitors of the Pitt Rivers Museum
Professor N Gooptu, a person appointed by the Social Sciences Board

Trusts

Astor Travel Fund Board of Management
Professor L Fawcett (until MT2021)

Gibbs Prize Fund Management Board
Dr S James Relly, *ex officio*

Other

Maison Francaise

Dr G Helleringer

Sustainability Steering Group

Professor T Schwanen

Continuing Education Board

Dr Susan James Relly

7. Professorships in the Social Sciences Division

7.1 Electoral Board posts not tenable to the retiring age:

- (a) George Eastman Visiting Professorship
- (b) John G. Winant Visiting Professorship of American Government
- (c) Sanjaya Lall Visiting Professorship of Business and Development

7.2 Posts not subject to the normal provision for electoral boards:

- (a) Regius Professorships
- (b) George Eastman Visiting Professorship

7.3 Persons whose offices entitle them to hold professorial fellowships:

- (a) Peter Moores Dean of the Saïd Business School
- (b) a stipendiary or titular professor (unless the title has been conferred in a recognition of distinction exercise
- (c) a reader
- (d) any post-holder who is paid on the scale for senior library, administrative, and computer staff at Grade ALC6, or the scale for research staff at Grade RSIV.

7.4 Schedule A of statutory professorships:

Anthropology

Professors (two) of Social Anthropology

Archaeology

Edward Hall Professor of Archaeological Science

Professor of European Archaeology

Business

Professors (two) of Management Studies

Ernest Butten Professor of Management Studies

Peter Moores Professor of Management Studies

Dubai Ports World Professor of Entrepreneurship & Innovation

BT Professor of Major Programme Management
American Standard Companies Professor of Operations Management
Professor of Marketing
L'Oréal Professor of Marketing

Economics

BP Professor of Economics
Professors (five) of Economics
Edgeworth Professor of Economics
Sir John Hicks Professor Economics
James Meade Professor of Economics
Professor of Economic History
Professor of Economic Policy
Nuffield Professor of Economics
Drummond Professor of Political Economy

Education

Professors (three) of Education
Professor of Education and Children's Social Care

Geography & the Environment

Professor of Environment and Public Policy
Professor of Geosystem Sciences
Professor of Geography
Halford Mackinder Professor of Geography
Professor of Human Geography
Professor of Physical Geography

Global & Area Studies

Professor of the Study of Contemporary China
Stanley Lewis Professor of Israel Studies
Nissan Professor of Modern Japanese Studies
Rhodes Professor of Race Relations

Government

Blavatnik Professor of Government and Public Policy
Blavatnik Professor of Public Policy

International Development

Professor of Development Economics

Internet Institute

Professor of Internet Governance and Regulation
Professor of Internet Studies
Professor of Society and the Internet

Law

Professor of Criminology
Professor of English Law
Professor of Jurisprudence
Professor of Law and Finance
Regius Professor of Civil Law
Freshfields Professor of Commercial Law
Professor of Comparative Law
Allen and Overy Professor of Corporate Law
Herbert Smith Professor of English Private Law
Vinerian Professor of English Law
Jacques Delors Professor of European Community Law
Professor of Intellectual Property and Information Technology Law
Professor of Philosophy of Law
Chichele Professor of Public International Law
Professor of Taxation Law
Rhodes Professor of the Laws of the British Commonwealth and the US
Professor of Socio-Legal Studies

Oxford Martin School

James Martin Professor of Science and Civilisation
James Martin Professor of Technology and Social Change

Politics & IR

Chichele Professor of Social and Political Theory
Nuffield Professor of Comparative Politics
Gladstone Professor of Government
Andrew W. Mellon Professor of American Government
Alastair Buchan Professor of International Relations
Montague Burton Professor of International Relations
Lester B. Pearson Professor of International Relations

Social Policy & Intervention

Barnett Professor of Social Policy
Professor of Evidence Based Intervention and Policy Evaluation
Professor of Social Policy
Professor of Sociology and Social Policy

Sociology

Professors (two) of Sociology
Nuffield Professor of Sociology

Professor of Statistics in the Social Sciences