

## **SOCIAL SCIENCES DIVISIONAL BOARD**

### **STANDING ORDERS**

#### **1. Terms of reference**

- 1.1 The board will meet on Friday at 2.00 p.m. of Weeks Two and Seven.
- 1.2 The board's duties and responsibilities are as set down by Statute, (*Statutes, 2002* Tit. V, Sect. II, cl. 1):
  - (a) the oversight of the organisation, development, and delivery of curricula (with an equal focus on graduate and on undergraduate studies) in collaboration with the colleges, societies and Permanent Private Halls, and oversight and development of the general context of research, in the broad subject area covered by the division concerned, in close consultation with the units of academic administration in the division (hereinafter referred to as 'sub-units');
  - (b) the development and proposal, in collaboration with the colleges, societies and Permanent Private Halls, sub-units, and the academic services sector, of comprehensive and detailed strategic five-year plans and one-year operating statements covering academic, financial, information and communications technology, physical resource, and staffing issues, bearing in mind the particular needs of small units and interdisciplinary activities;
  - (c) within the context of approved plans and statements, and of overall university policies, the general oversight of and responsibility for all matters concerning budgets, space, syllabus, and staffing, across the sub-units of the division, in consultation with the colleges, societies and Permanent Private Halls as thought appropriate by the board; save that day-to-day operational responsibility for these matters shall be devolved to the sub-units, in the context of local plans and budgets delegated for that purpose, and that the board shall monitor the work of the sub-units against those plans and budgets;
  - (d) the periodic strategic review of particular sub-units;
  - (e) the approval of appointments and reappointments of academic staff made by the sub-units (but excluding appointments which are made by electoral boards established by statute or regulation), and of appointments of heads of department, the consideration of proposals from the sub-units on the payment of salaries within the incremental scale for university lecturers, and the keeping under review of the general terms and conditions of employment of academic staff in the broad subject area;
  - (f) the settling, subject to ratification by a joint university/collegiate panel under the aegis of Personnel Committee, of college associations for new and vacant academic posts, on the recommendation of the sub-units following liaison with colleges, societies and Permanent Private Halls;

- (g) the maintenance of educational quality and standards in the broad subject area;
- (h) the consideration of reports of examiners, including external examiners, on the advice of the relevant sub-unit or sub-units;
- (i) the oversight of relationships between the sub-units, and the consideration (for detailed and balanced recommendation to Council) of any proposals to reorganise the sub-units;
- (j) the division's relations with the colleges, societies and Permanent Private Halls at the strategic and the broad subject levels, and in cases in which individual problems cannot be resolved between the colleges, societies, and halls and the University at the sub-unit level;
- (k) the division's relations with the other divisions on matters of common interest;
- (l) the division's relations with the Continuing Education Strategic Management Board on matters of common interest and in all cases in which planned developments relate to part-time provision, outreach, or other continuing education activities;
- (m) the division's relations with the Committee for Education on matters of common interest;
- (n) the division's relations with the academic services sector at the broad subject level;
- (o) the division's relations with external funding agencies, subject to overall university policies and practice;
- (p) the oversight of fund-raising in the broad subject area, subject to overall university policies and practice;
- (q) the regular review of the scope for further delegation of authority from the centre to the divisions, and from the divisions to the sub-units.

1.3 Through its Appointments Panel, the board will appoint judges to consider the evidence submitted by any candidate for the Degree of Doctor of Letters or the Degree of Doctor of Science and, if it considers the evidence of sufficient merit for the degree, it shall give leave to the candidate to supplicate for the degree, and shall notify its decision in the University Gazette (*Examination Regulations* – General Regulations for Higher Doctorates).

## 2. **Dates and procedures at ordinary meetings**

Stated meetings of the Divisional Board shall be held at 2 p.m. on each Friday in Second and Seventh Week; provided that, if they consider there is insufficient business, the Chair may (not later than 5 p.m. on the preceding Wednesday) cancel a particular meeting.

## 2.1 *Confidentiality of Divisional Board and Divisional Board committee papers*

- (i) Papers circulated to the board and its committees are confidential and must not be published; subject to that rule, members may use their discretion in discussing the contents privately with any individual whose opinion they desire to know, with the exception of papers proposing changes to tuition fees: tuition fees are subject to competition law and, as such, may not be discussed with any member outside the collegiate University.
- (ii) The contents of any papers marked 'Strictly Confidential' must in no case be divulged to or discussed with any person who is not a member of the Divisional Board without the consent of the Board.

## 2.2 *Procedure at meetings*

- (i) No motion, or amendment to a motion, shall be discussed or put to the vote unless it has been proposed and seconded.
- (ii) No motion for the suspension of Standing Orders shall be in order unless at least half of the members of the board are present; and no such motion shall be carried unless two thirds of the members present vote for it.
- (iii) The order of business shall be as follows:
  - (a) Minutes (to be taken as read and confirmed unless objection is raised).
  - (b) Chair's business.
  - (c) Business of the Divisional Board (to include reports from committees).
  - (d) Reports from, and business of, units.
  - (e) Communications from other bodies.
  - (f) Reserved business
- (iv) No junior member shall be present for the discussion of reserved business
- (v) No opposed business shall be begun after 4 p.m.

A question of which notice is received by the Secretary not later than noon on any Monday shall be placed on the agenda for the next following meeting of the Board.

A question of which such notice has not been given shall, if the Chair so desires, be delivered in writing to the Secretary at the meeting at which it is asked, and the Secretary shall in that case place it on the agenda for the next following meeting of the Board.

- (vi) If a member having given notice of a motion shall neither proceed with it on the day stated in the notice nor devolve the duty on another member, their notice shall be regarded as lapsed.

## 2.3 *Absence of the Head of Division*

- (i) The Associate Heads of Division shall usually act for the Head of Division in the event of temporary illness or unavailability. If the Chair is incapacitated or otherwise unavailable for a period of more than two weeks during term, the Board shall consider what action should be taken.
- (ii) During the period between the last stated meeting of the Board in each term and the first stated meeting of the Board in the following term, the Chair shall have full authority to take any decision on behalf of the Board, or of any of its committees, which it shall seem to them at their own absolute discretion necessary to take, subject always to report of any such decisions to the Board at its first stated meeting of the following term. In the absence of the Chair from any cause, such authority shall be vested in the Interim Chair nominated in accordance with the preceding paragraph.

#### 2.4 *Casting vote*

The Chair (or the person taking the chair at any meeting of the Board) shall have a second or casting vote in the event of an equality of votes.

#### 2.5 *Review of Standing Orders*

The board shall review annually in Michaelmas Term its Standing Orders.

### 3. **Sub-units**

The units under the *aegis* of the board are:

- Anthropology and Museum Ethnography
- Archaeology<sup>1</sup>
- Saïd Business School
- Economics
- Education
- Geography and the Environment
- Global and Area Studies
- Blavatnik School of Government
- International Development
- Oxford Internet Institute
- Law
- Politics and International Relations
- Social Policy and Intervention
- Sociology

The following cross-division unit formally reports to the board:

- Oxford Martin School

<sup>1</sup> Holders of posts in Archaeology who are on the establishment of faculties or sub-faculties under the auspices of the Humanities Division remain on those establishments.

## 4. Committees of the board

### 4.1 *Planning and Resources Committee*

- (i) To assist the units that come under the aegis of the division in the development of strategic plans and annual operating statements, which will cover academic, financial, IT, space and staffing issues;
- (ii) On the basis of these plans and statements, to prepare the division's costed short and medium-term plans;
- (iii) To monitor the activity of units against plans and budgets;
- (iv) To recommend to the board such reports and responses to consultations on the business of Council;
- (v) To keep under review external funding initiatives and changes to the funding environment generally;
- (vi) To keep under review research strategy and policy developments at national and University levels, and advise and make recommendations to the board on these;
- (vii) To keep under review and advise the board on policy matters concerning risk management and health and safety management across the units of the division;
- (viii) To recommend to the board the appointment of heads of units;
- (ix) To make recommendations to the board concerning appointments;
- (x) To keep under review and advise the board on general policy issues affecting the terms of employment, appointment and re-appointment of academic staff;
- (xi) To have oversight of equality and diversity matters, including by supporting and enabling effective actions that embrace equality and diversity and enhance the working culture of the division and its departments.
- (xii) To receive, periodically, a report from divisional officers relating to HR activity and related costs across all staff groups in the division.
- (xiii) To receive, regularly, a report from the Research Strategy Group including recommendations pertaining to research and impact related matters and the Group's consideration and selection of external research bids where the institution is restricted to a limited number of submissions and where a coordinated bids process is required.

The Research Strategy Group, IT Forum and the Equality and Diversity Steering Group shall be sub-committees of Planning and Resources Committee.

#### *Membership*

*Ex-officio*: the Chair of the board, and the head of each departmental unit

*Co-opted members: ex officio* the Associate Head of Division (Education), the Associate Head of Division (Research), the Associate Head of Division (People), the Associate Head of Division (Equality, Diversity and Inclusion) and the Associate Head of Division (Graduate and Research Training).

#### 4.2 Undergraduate Studies Committee (to be agreed by USC on 8 November 2022)

- (i) To advise the board on academic policy, and teaching and learning strategies concerning undergraduate studies;
- (ii) To act as a forum for the discussion of matters of common interest within the division concerning undergraduate studies, and for sharing and developing good practice;
- (iii) To consider the responses of units to consultations on academic policy, and to agree consolidated responses for submission as appropriate;
- (iv) Liaising with colleges and units as appropriate, to keep under review recruitment of students and access to programmes;
- (v) To keep under review examination related matters, and to advise the board and units as appropriate;
- (vi) To keep under review policy and procedures within units for the assurance of educational quality and standards;
- (vii) To keep under review quality indicators, such as the student profile, the Annual Programme Statistics (including examination results) and the results from undergraduate student surveys (including the NSS, the Student Barometer and the Graduate Outcomes survey);
- (viii) To advise the board and units on matters relating to national requirements regarding quality assurance and teaching quality;
- (ix) To keep under review the provision of information, resources and facilities for students;
- (x) To receive reports from the division's Undergraduate Student Representative Board, and to refer any matters as may be decided to this body for feedback;
- (xi) To receive the annual Key Information Sets (KIS) submission for undergraduate programmes under the aegis of the Social Sciences Division, and provide certification that the data has been prepared and finalised in accordance with the procedures and protocols defined by the Office for Students.

#### *Membership:*

- (1) The Associate Head of Division (Education) (Chair) (*ex officio*)

- (2-8) Directors of Undergraduate Studies or their equivalent for each subject area (*ex officio*)
- (9) Undergraduate Student Representative on the divisional board
- (10) The Divisional representative on the Standing Committee of Admissions Committee – the Admissions Executive (AdEx) (*ex officio*)
- (11) A Senior Tutor

#### 4.3 Graduate Studies Committee (*agreed by GSC on 10 October 2022*)

- (i) To advise the board on academic policy and teaching and learning strategies concerning graduate studies;
- (ii) To act as a forum for the discussion of graduate access/admissions and studies matters of common interest within the division, and for sharing and developing good practice;
- (iii) To consider the responses of units to consultations on academic policy, and to agree consolidated responses for submission as appropriate;
- (iv) To keep under review examination related matters, and to advise the board and units as appropriate;
- (v) To keep under review policy and procedures within units for the assurance of educational quality and standards;
- (vi) To keep under review quality indicators, such as admissions statistics, the student profile, the Annual Programme Statistics (including examination results and PGR progression and submission rates), and the results from graduate student surveys (including the Student Barometer and the Graduate Outcomes survey);
- (vii) To advise the board and units on matters concerning relating to national requirements regarding quality assurance and teaching quality;
- (viii) To keep under review the provision of information, resources and facilities for graduate students;
- (ix) Liaising with units and colleges as appropriate, to keep under review recruitment of graduate students and access to programmes;
- (x) To receive reports from the Grand Union Doctoral Training Partnership Management Board (GUDTP MB) and to liaise with other relevant bodies to advise the board and units on ESRC and AHRC postgraduate training matters including accreditation, and to monitor submission rates for ESRC- and AHRC-supported research students.
- (xi) To receive reports from the division's Postgraduate Student Representative Board, and to refer any matters as may be decided to these bodies for feedback.

*Membership:*

- (1) The Associate Head of Division (Education) (Chair) (*ex officio*)
  - (2-14) Directors of Graduate Studies – normally one nominee per main unit<sup>1</sup>
  - (16) The Associate Head of Division (Graduate and Research Training) and Director of the Grand Union DTP (*ex officio*)
  - (17) The Divisional representative on the University's Graduate Access Working Group (*ex officio*)
  - (18) Graduate Student Representative on the divisional board
- In attendance: Directors of Doctoral Research (or equivalent) – normally one nominee per main unit<sup>2</sup>(week 6 meeting of term only)

**4.4 Quality Assurance Committee (agreed by QAC by circulation on 12 October 2022)**

- (i) To review detailed proposals for new courses and major changes to existing courses on behalf of the board, within the context of the relevant unit's five-year plans, and with reference as necessary to the University's Education Committee;
- (ii) To approve changes in examination regulations and examination conventions for graduate and undergraduate courses;
- (iii) To review examiners' reports and student survey reports (NSS, Student Barometer, PTES and PRES) from units, identifying any common themes and/or matters of concern to refer back to the relevant unit(s), and to bring these to the attention of the board and/or to the University's Education Committee as appropriate;
- (iv) In conjunction with the Division's Graduate and Undergraduate Studies Committees, to review detailed arrangements for the assurance of educational quality and standards within units;
- (v) To review all new graduate taught courses after their first five years, and to undertake a rolling review of undergraduate courses;
- (vi) To review guidance and information provided for students as appropriate;
- (vii) To consider the termly academic review register on PGR student progression, and identify appropriate action as necessary;
- (viii) To refer any matters of overarching policy arising from its business to the division's Undergraduate Studies Committee, Graduate Studies Committee, and to the board, as appropriate.

<sup>1</sup> This is to take account of those units that split DGS responsibilities between more than one individual. In such cases the department or faculty concerned will normally alternate attendance between the individuals concerned.

<sup>2</sup> This is to take account of those units that split DGS/DDR responsibilities between more than one individual. In such cases the department or faculty concerned will normally alternate attendance between the individuals concerned.



### *Membership*

- (i) The Associate Head of Division (Education) (Chair) (*ex officio*);
- (ii) Eight members appointed by the board for their relevant experience.

In attendance: Graduate and Undergraduate Student Representatives on the divisional board.

#### **4.5 Appointments Panel**

- i. To advise the Head of Division as required on matters relating to appointments, re-appointments and on other matters concerning the recruitment, retention and requests to extend employment beyond the retirement age of academic and academic-related staff.
- ii. To advise on complex matters of personnel business and on individual circumstances on behalf of the Division.
- iii. To appoint a sub-panel to undertake initial assessments of applications for higher doctorates and to nominate potential judges to be invited to assess applications. The Panel shall meet as and when required but shall normally conduct business by electronic means.
- iv. To consider applications for special unpaid leave and leave to hold public offices on behalf of the Board.
- v. To consider cases under the University's Recruitment Protocol.

### *Membership:*

- i. The Chair of the board (*ex officio*);
- ii. Associate Head of Division (People) (*ex officio*);
- iii. Associate Head of Division (Research) (*ex officio*)
- iv. up to four members appointed by the board.

If any Panel member is conflicted in a particular case, the Division will call upon a reserve member of the Panel.

#### **4.6 Committee on Library Provision and Strategy in the Social Sciences (CLiPS – SocSci)**

- (i) To advise and report to the Social Sciences Board and the Curators of the University Libraries on substantive library matters such as budget and strategic issues relating to library developments in the social sciences;
- (ii) To consider reports from relevant subject/library CLiPS in Social Sciences including Archaeology and Anthropology, Business, Education, Latin American Studies, Law and Social Sciences (SSL).

### *Membership*

- (a) Head of the Social Sciences Division or their nominee (who must be a member of Divisional Board), who will act as Chair, *ex officio*;
- (b) The appointee of the Social Sciences Board on the Curators of the University Libraries where not nominated as (a), *ex officio*;
- (c) The Head of the Social Sciences Libraries, *ex officio*;
- (d) Six academic members being the Chairs of the subject CLiPS or their nominees;
- (e) Three senior members of library staff, as nominated by the Head of the Social Sciences Libraries, to serve for two years;
- (f) Bodley's Librarian or their Deputy may opt to attend any meeting, *ex officio*;
- (g) Five student representatives (usually the SSD Board undergraduate and postgraduate representatives plus 3 representatives co-opted from the subject CLiPS to join the SSD CLiPS on a rota basis)
- (h) One representative of the Committee for College Librarians, nominated by the Chair of CCL

The committee would have power to co-opt up to three other members and to set up sub-committees. Members are appointed for two years and are eligible for reappointment.

#### *4.7 Grand Union DTP Management Board*

- (i) To develop, review and agree strategy and operational practice in relation to the award of ESRC studentships and other ESRC funding.
- (ii) To enhance training provision for social science PGR students in all three universities, including induction, training needs analysis, professional development, shared research methods training, advanced and specialist research training, collaborative funding and knowledge exchange activities, and web-based information about training opportunities.
- (iii) To review and, as appropriate, act on ESRC policy priorities (e.g. knowledge exchange, impact, interdisciplinarity) as they relate to doctoral students.
- (iv) To annually review and update pathway statements and provision.
- (v) To monitor the development of co-supervision arrangements for ESRC studentships, and liaise with departments and faculties in all three institutions as appropriate.
- (vi) To manage the Doctoral Training Grant, reporting annually to the ESRC, and to monitor ESRC student submission rates.
- (vii) To review, adapt and approve strategy papers prepared by the DTP leadership team.
- (viii) To receive and consider advice from the Grand Union DTP Strategy Group.
- (ix) To actively engage with, develop and provide collective approval for future ESRC studentship funding grant bids, in collaboration with external partners where appropriate.

- (x) To receive the minutes of meetings of student representatives, and take forward any actions arising as appropriate.

*Membership*

- (a) *The DTP Director (in the chair)*
- (b) *Two DTP Associate Directors from the Open University and Brunel University London (as co-chairs)*
- (c) *The DTP Deputy Director*
- (d) *Five pathway leads, each representing one of the clusters*
- (e) *Two elected student representatives (one full-time, one part-time)*

*Attendees may include any pathway lead, officers from each of the three universities including, from Oxford, the Head of Education Policy and Planning and the Secretary to the Management Board.*

*At least once per year a meeting of the Management Board will be held to which a representative of all active ESRC accredited pathways will be invited.*

4.8 These committees (4.1-4.7 above) will meet at least once each term. The membership of committees and timetable for meetings will be agreed annually by the board as appropriate.

4.9 The management committees for the cross-division unit hosted by the division (see 3 above) formally reports to the board. The management committee meet at least once each term. The composition of the management committee is as follows:

- a) Management Committee for the Oxford Martin School:
  - Head of Social Sciences Division (chair) (or as designated by the Vice-Chancellor)
  - Heads of Social Sciences, MPLS, Medical Sciences, and Humanities Divisions
  - Pro-Vice Chancellor Research
  - Pro-Vice Chancellor Innovation
  - Associate Head of Division (Research) (if Head of SSD is Chair)
  - Director of the Oxford Martin School

The committee shall be considered quorate if four members are present.

## **5. Membership**

### *5.1 Divisional board*

- a) Head of Division (*ex officio*), who shall be chair  
Professor Timothy Power

- b) *the head of department/chair of faculty board for each of the 14 constituent departmental units of the division (ex officio)*

|                                      |                              |
|--------------------------------------|------------------------------|
| Anthropology and Museum Ethnography  | Dr D Pratten                 |
| Archaeology                          | Professor A Bogaard          |
| Saïd Business School                 | Professor S Dutta            |
| Economics                            | Professor H Low              |
| Education                            | Professor V Murphy           |
| Geography and the Environment        | Professor G Wiggs            |
| Global and Area Studies              | Professor P Chaisty          |
| Blavatnik School of Government       | Professor N Woods            |
| International Development            | Professor D Sánchez-Ancochea |
| Oxford Internet Institute            | Dr V Nash                    |
| Law                                  | Professor M Chen-Wishart     |
| Politics and International Relations | Dr N Owen                    |
| Social Policy and Intervention       | Professor J Barlow           |
| Sociology                            | Professor F Varese           |

- c) *three persons elected on a rotational basis by and from academic members of the following units of the division, with each person serving a two-year period:*

- *the Said Business School*
- *the Department of Economics*
- *the Department of Education*
- *the School of Geography and the Environment*
- *the Faculty of Law*
- *the Department of Politics and International Relations*

|                      |         |
|----------------------|---------|
| Professor D Nolan    | MT 2024 |
| Professor J Reynolds | MT 2024 |
| Professor D Doyle    | MT 2024 |

- d) *two persons elected on a rotational basis by and from academic members of the following units of the division, with each person serving a two-year period of office:*

- *the School of Anthropology and Museum Ethnography*
- *the School of Archaeology*
- *the Oxford School of Global and Area Studies*
- *the Blavatnik School of Government*
- *the Department of International Development*
- *the Oxford Internet Institute*
- *the Department of Social Policy and Intervention*
- *the Department of Sociology*

Professor G Larson  
Dr A Webster

MT 2023  
MT 2023

- e) the Associate Head of Division (Education), the Associate Head of Division (Research), the Associate Head of Division (People), the Associate Head of Division (Equality, Diversity and Inclusion) and the Associate Head of Division (Graduate and Research Training) (*ex officio*)

Professor S James Relly  
Professor H Viles  
Professor D Sánchez-Ancochea  
Professor N Gooptu  
Professor A Betts

- f) *two persons appointed, for a three-year term, under the procedures of the Conference of Colleges. They shall have appropriate experience and understanding of academic policy and finance and be familiar with the subject areas concerned, but should not hold a salaried teaching or research post within the division*

Dr R Wilkins (SEH)  
Sir R Trainor (Exeter College)

MT 2025  
MT 2023

- g) *two junior members elected by Oxford SU*

UG representative: Miss Z Edwards  
PG representative: Ms J Downing

MT 2023  
MT 2023

- h) *Up to four co-opted representatives: One representative of:*

The Oxford Martin School  
The Social Sciences Librarian  
Director of OUDCE  
Co-chair of the Research Staff Forum

*The board has agreed that substitution at meetings is not normally permitted, but where a member from a unit of the division is unable to attend and there is a matter of business that relates directly to that unit, a substitute may be invited to attend for that item of business.*

As set out in Statute IX: Each Proctor shall have the right to see the papers of, and to attend and speak at any meeting of, any committee or other body set up by or under the authority of the statutes; but he or she shall not have the right to vote (unless a member of the committee), nor shall he or she be sent the papers of any committee of which he or she is not a member unless he or she so requests.<sup>1</sup>

<sup>1</sup> <http://www.admin.ox.ac.uk/statutes/785-121.shtml>

## 5.2 Planning and Resources Committee (membership all *ex officio*)

1. Head of Division, *ex officio*, who will act as Chair

Professor Timothy Power

2. Head of each departmental unit:

|                                      |                              |
|--------------------------------------|------------------------------|
| Anthropology and Museum Ethnography  | Dr D Pratten                 |
| Archaeology                          | Professor A Bogaard          |
| Saïd Business School                 | Professor S Dutta            |
| Economics                            | Professor H Low              |
| Education                            | Professor V Murphy           |
| Geography and the Environment        | Professor G Wiggs            |
| Global and Area Studies              | Professor P Chaisty          |
| Blavatnik School of Government       | Professor N Woods            |
| International Development            | Professor D Sánchez-Ancochea |
| Oxford Internet Institute            | Dr V Nash                    |
| Law                                  | Professor M Chen-Wishart     |
| Politics and International Relations | Professor P Schleiter        |
| Social Policy and Intervention       | Professor J Barlow           |
| Sociology                            | Professor F Varese           |

3. Co-opted members:

Associate Head of Division (Education), *ex officio* – Professor S James-Relly

Associate Head of Division (Research), *ex officio* – Professor H Viles

Associate Head of Division (People), *ex officio* – Professor D Sánchez-Ancochea

Associate Head of Division (Equality, Diversity and Inclusion), *ex officio* – Professor N Gooptu

Associate Head of Division (Graduate and Research Training) – Professor A Betts

## 5.3 Undergraduate Studies Committee

Professor S James Relly (Chair)

*ex officio*

Directors of Undergraduate Studies:

*ex officio*

Archaeology & Anthropology: Dr Z Olszewska

Economics: Dr C Bowdler

Geography: Professor S Dadson

Human Sciences: Professor D Gellner

Law: Professor R Taylor

Politics & IR: Dr P Martin

Saïd Business School: Dr Pegram Harrison

Senior Tutor: Professor R Wilkins

Divisional representative on the Standing Committee of Admissions Committee – the Admissions Executive (AdEx): Dr K Soonawalla

Student Board representative: Miss Z Edwards

#### 5.4 Graduate Studies Committee

Professor S James Relly (Chair)

*ex officio*

Directors of Graduate Studies:

*ex officio*

Anthropology and Museum Ethnography: Professor D Gellner (MT22), Dr E Ewart (HT and TT 23)

Archaeology: Dr D Robinson/Dr I Jacobs

Area Studies: Professor P Irwin Crookes

Saïd Business School: Dr K Blackmon

Economics: Dr S Jain

Education: Mr T Mutton

Blavatnik School of Government: Dr İ Güçeri

SOGE: Dr I Klinke/Professor F McConnell

Law: Professor B McFarlane/Dr D Leczykiewicz

OII: Dr A Mahdi

ODID: Professor N Sud

Politics & IR: Professor D Butt/Professor D Johnson

Social Policy & Intervention: Dr D Humphreys

Sociology: Professor C Monden

Director of the Grand Union DTP: Professor A Betts *ex officio*

Divisional representative on the University's Graduate Access Working Group:  
Professor A Betts *ex officio*

Student Board Representative: Ms J Downing

#### 5.5 Quality Assurance Committee

Professor S James Relly (Chair)

*ex officio*

Dr Z Stemplowska, Politics & IR

(until MT 2023)

Dr K Blackmon, SBS

(until MT 2023)

Professor F McConnell, SOGE

(until MT 2024)

Professor G Larson, Archaeology

(until MT 2024)

Dr Thomas Simpson, BSG

(until MT 2024)

Professor A Beggs, Economics

(until MT 2025)

Professor C Bjola, TBC, ODID

(until MT 2025)

Mr C Mills, Sociology

(until MT 2025)

#### 5.6 Appointments Panel

Professor T Power

*ex officio*

Professor Heather Viles

*ex officio*

Professor Diego Sánchez-Ancochea *ex officio*

Professor N Gooptu

Professor V Murphy

Dr D Pratten

#### 5.7 *Committee on Library Provision and Strategy in the Social Sciences*

Chair: Dr N Owen (Social Sciences Curator)  
Secretary: Ms L Clarke (Head of Social Sciences Libraries)  
Dr A Ahearn (Chair of SSL CLiPS)  
Professor E Peel (Chair of Law CLiPS)  
Dr L Gearon (Chair of Education CLiPS)  
Professor E Posada-Carbo (Chair of Latin American Centre CLiPS)  
Professor F Reed-Tsochas (Chair of Business Studies CLiPS)  
Professor A Bogaard (Chair of Archaeology and Anthropology CLiPS)  
Ms H Worrell (Archaeology and Anthropology Librarian, EDI Coordinator)  
Mr H Kirkwood (Business Librarian)  
Ms C Scutt (Education Librarian)  
Mr A Brewerton (Associate Director for Academic Library Services)

Ms A Burlakova (St. Antony's College Librarian and College Libraries Rep)  
TBC (PG Divisional Student Library Rep)  
TBC (UG Divisional Student Library Rep)  
TBC (Student Representatives co-opted from the Subject CLiPS)

#### 5.8 *Grand Union DTP Management Board*

|  |                   |
|--|-------------------|
| Professor A Betts (DTP Director & Chair)                             | <i>ex officio</i> |
| Professor S Pile (Associate Director, The Open University)           | <i>ex officio</i> |
| Professor L Mansfield (Associate Director, Brunel University London) | <i>ex officio</i> |
| TBC (DTP Deputy Director)  | <i>ex officio</i> |
| Pathway representatives: TBC   |                   |
| Student representatives: TBC   |                   |

## 6. **Appointments to other committees**

### **Council**

Professor T Power, *ex officio*

### **General Purposes Committee**

Professor T Power, *ex officio*

### **Education Committee**

Professor S James Relly, *ex officio*

### **Graduate Access Working Group**

Professor A Betts

### **Graduate Admissions Committee**



Professor S James Relly

Standing Committee of Admissions Committee – the Admissions Executive (AdEx)  
Dr K Soonawalla

Joint Fees and Student Support Advisory Group  
Professor S James Relly

Joint Student Number Planning Sub-Committee  
Professor S James Relly, *ex officio*

PPH Supervisory Committee  
Dr L Gearon (until HT 2024)  
TBC (until HT 2024)

Taught Degrees Panel (of Education Committee)  
Professor S James Relly, *ex officio*

Research Degrees Panel (of Education Committee)  
Professor A Betts, *ex officio*

Student Wellbeing Committee  
Dr V Nash, a person representing the Social Sciences Division

Quality Assurance Subcommittee of Education Committee  
Professor S James Relly, *ex officio*  
Dr L Rudge, *ex officio*

## **Research**

Research and Innovation Committee  
Professor H Viles, *ex officio*  
Vacant

Central University Research Ethics Committee  
Professor L Cluver, *ex officio* as Chair of the Social Sciences Interdivisional Research Ethics Committee (until TT 2022)

Social Sciences & Humanities Interdivisional Research Ethics Committee  
Professor L Cluver, appointed as chair and vice-chair of the subcommittee by the Research and Innovation Committee of Council (until TT 2022)

John Fell OUP Research Fund Committee  
Professor T Power, *ex officio*  
Professor H Viles, Member of the Social Sciences Division appointed by PRAC and Research Committee after consultation with the head of the Social Sciences Division

Knowledge Exchange and Impact Sub-Committee  
Professor H Viles, *ex officio*

KE Strategy Group  
Professor H Viles, *ex officio*

Oxford Innovation Districts Advisory Group  
Professor H Viles, *ex officio*

IDEA Advisory Group  
Professor Abigail Adams-Prassl

Policy Engagement Steering Group  
Vacant

Public Engagement with Research Academic Advisory Network  
Vacant

Innovation Forum  
Vacant

Research Staff Steering Committee  
Professor Heather Viles

Strategic Research Fund Board  
Professor Tim Power, *ex officio*

Oxford in Berlin Advisory Group  
Professor H Viles, *ex officio*  
Professor Petra Schleiter

ODA Project Board  
Professor Christopher Adams

OUI Board  
Professor H Viles, *ex officio*

REF Project Board  
Professor Heather Viles, *ex officio*  
Professor Tim Power, Academic REF lead for Social Sciences Division

E-ship Advisory Group  
Vacant

## **Income, budgets and resource allocation**

### Planning & Resource Allocation Committee (PRAC)

Professor T Power, *ex officio*

Professor D Sánchez-Ancochea, *One of five persons appointed by Council until MT2024*

### PRAC Budget Sub-Committee

Mr R Holden, *One of four members of Congregation, one representing each of the academic divisions, appointed by the PRAC after consultation with the head of each division (until TT 2024)*

### Strategic Capital Steering Group

Professor T Power, *ex officio*

## **HR**

### Personnel Committee

Professor T Power, *ex officio*

Professor D Sánchez-Ancochea One person appointed by the Social Sciences Divisional Board

### Research Staff Development Forum

Professor A Betts, *ex officio*

### Conflict of Interest Advisory Group

Kathleen Parsons

## **Equality & Diversity**

### Equality and Diversity Panel (a sub-committee of Education Committee and Personnel Committee)

Professor N Gooptu

Ms C Goodwin

### Bullying and Harassment Working Group

Dr Janet Smart

## **Estates and Health & Safety**

### Building and Estates Sub-Committee

Professor T Power, *ex officio*

### Safety Executive Group

Mr D White

Vacant (Co-opted academic from Humanities/SSD)

## **IT**

### University IT Committee

Mr M Bramwell, One person appointed by the Social Sciences divisional board (until MT 2025)

### Research Information Management and Technology Sub-Committee

Vacant

### Education IT Committee

Professor N Winters

### Infrastructure IT Board

Mr A Cooke

### Research Computing Board

Vacant

### Research Data Management Group

Vacant

### Joint Information Security Advisory Group

Planning and Projects Manager (TBC)

### HR Systems Steering Committee

Ms M Lawson

## **Libraries, Language Centre and Museums**

### Curators of the University Libraries

Dr N Owen, One member of the Social Sciences Divisional Board, appointed by the Board

### Committee for the Language Centre

Professor T Power, One member of the Social Sciences Divisional Board, appointed by the Board

### Visitors of the Pitt Rivers Museum

Professor N Gooptu, a person appointed by the Social Sciences Board

## **Trusts**

### Astor Travel Fund Board of Management

Professor L Fawcett

### Gibbs Prize Fund Management Board

Professor S James Relly, *ex officio*

## **Other**

Maison Francaise

Dr G Helleringer

Sustainability Steering Group

Professor T Schwanen

Continuing Education Strategic Management Board

Professor T Power

## **7. Professorships in the Social Sciences Division**

7.1 Electoral Board posts not tenable to the retiring age:

- (a) George Eastman Visiting Professorship
- (b) John G. Winant Visiting Professorship of American Government
- (c) Sanjaya Lall Visiting Professorship of Business and Development

7.2 Posts not subject to the normal provision for electoral boards:

- (a) Regius Professorships
- (b) George Eastman Visiting Professorship

7.3 Persons whose offices entitle them to hold professorial fellowships:

- (a) Peter Moores Dean of the Saïd Business School
- (b) a stipendiary or titular professor (unless the title has been conferred in a recognition of distinction exercise)
- (c) a reader
- (d) any post-holder who is paid on the scale for senior library, administrative, and computer staff at Grade ALC6, or the scale for research staff at Grade RSIV.

7.4 Schedule A of statutory professorships:

### *Anthropology*

Professors (two) of Social Anthropology

### *Archaeology*

Edward Hall Professor of Archaeological Science

Professor of European Archaeology

### *Business*

Professors (two) of Management Studies

Ernest Batten Professor of Management Studies

Peter Moores Professor of Management Studies

Dubai Ports World Professor of Entrepreneurship & Innovation  
BT Professor of Major Programme Management  
American Standard Companies Professor of Operations Management  
Professor of Marketing  
L'Oréal Professor of Marketing

*Economics*

BP Professor of Economics  
Professors (five) of Economics  
Edgeworth Professor of Economics  
Sir John Hicks Professor Economics  
James Meade Professor of Economics  
Professor of Economic History  
Professor of Economic Policy  
Nuffield Professor of Economics  
Drummond Professor of Political Economy

*Education*

Professors (three) of Education  
Professor of Education and Children's Social Care

*Geography & the Environment*

Professor of Environment and Public Policy  
Professor of Geosystem Sciences  
Professor of Geography  
Halford Mackinder Professor of Geography  
Professor of Human Geography  
Professor of Physical Geography

*Global & Area Studies*

Professor of the Study of Contemporary China  
Stanley Lewis Professor of Israel Studies  
Nissan Professor of Modern Japanese Studies  
Rhodes Professor of Race Relations

*Government*

Blavatnik Professor of Government and Public Policy  
Blavatnik Professor of Public Policy  
Professor in Economic Policy (jointly held with the Department of Economics)  
Dame Louise Richardson Professor of Global Security

*International Development*

Professor of Development Economics

*Internet Institute*

Professor of Internet Governance and Regulation  
Professor of Internet Studies

Professor of Society and the Internet

*Law*

Professor of Criminology

Professor of English Law

Professor of Jurisprudence

Professor of Law and Finance

Regius Professor of Civil Law

Freshfields Professor of Commercial Law

Professor of Comparative Law

Allen and Overy Professor of Corporate Law

Herbert Smith Professor of English Private Law

Vinerian Professor of English Law

Jacques Delors Professor of European Community Law

Professor of Intellectual Property and Information Technology Law

Professor of Philosophy of Law

Chichele Professor of Public International Law

Professor of Taxation Law

Rhodes Professor of the Laws of the British Commonwealth and the US

Professor of Socio-Legal Studies

*Oxford Martin School*

James Martin Professor of Science and Civilisation

James Martin Professor of Technology and Social Change

*Politics & IR*

Chichele Professor of Social and Political Theory

Nuffield Professor of Comparative Politics

Gladstone Professor of Government

Andrew W. Mellon Professor of American Government

Alastair Buchan Professor of International Relations

Montague Burton Professor of International Relations

Lester B. Pearson Professor of International Relations

*Social Policy & Intervention*

Barnett Professor of Social Policy

Professor of Evidence Based Intervention and Policy Evaluation

Professor of Social Policy

Professor of Sociology and Social Policy

*Sociology*

Professors (two) of Sociology

Nuffield Professor of Sociology

Professor of Statistics in the Social Sciences