**Social Sciences Division**

**John Fell Fund**

**Research Infrastructure Funding**

2019

|  |
| --- |
| **INSTRUCTIONS**  |
| Please complete all relevant fields. If you require additional space, please attach separate sheets clearly marked with your name and contact details. Ask your Head of Department to complete the endorsement section. Applications should be submitted to fellfund@socsci.ox.ac.uk by your departmental administrator/research support officer. |
| **PROJECT DETAILS**  |
| Project Title |       |
| Project start date |       | Project end date |       |

|  |
| --- |
| **ACADEMIC LEAD (S)** *The person or persons who will take overall leadership of the project. At least one convenor must be designated as the Principal Investigator (PI) and will be additionally responsible for managing the infrastructure and reporting. Please attach a separate sheet for additional Convenors.* |
| **Academic Lead 1** |
| Surname |       | Name |       | Title |       |
| Post/Job title |       |
| Department/Faculty |       |
| Email address |       | Telephone |       |

|  |
| --- |
| **DESCRIPTION** *Please give a brief description of the proposed infrastructure, including the benefits. (approx. 200 words)*1. *What is the infrastructure and what will this enable you to do that is not possible currently? What is the impact of not having this infrastructure?*
2. *Who will benefit from this infrastructure in addition to the applicant and in what way? How will access to the infrastructure be enabled?*
 |
|  |
| **BUSINESS CASE** *Please describe the strategic need for this infrastructure to the department/unit and alignment with the department/unit strategy; include any relevant research, policy or practice background information that demonstrates the importance of this infrastructure and why it should be funded. (approx. 400 words)* |
|  |
| **OUTCOMES AND SUSTAINABILITY** *Explain the potential outcomes and outputs from having access to this infrastructure, and over what timeframe, e.g., the return on investment that you anticipate as a result of having this infrastructure such as greater access to the facility for more researchers, increase in funding applications and potential funding streams, increase in papers published and research throughput. What are your measures of success? What are your next steps and how will you ensure the sustainability of the research? (approx. 200 words)* |
|       |
| **RESOURCES** *Please give a clear breakdown of the resources requested. Attach separate sheet for additional budget items.***Please attach quotes for items, from suppliers, where appropriate.** |
|  | Itemised description | Amount  |
| Hardware/Equipment |       |       |
|       |       |
| Software |       |       |
|       |       |
| Facilities/Access to Datasets |       |       |
|       |       |
| Other  |       |       |
|       |       |
| **Total Requested** |  |
| **ADDITIONAL BUDGET INFORMATION** *(where applicable)* |
| Total university project costs |       |
| Details of any matching **grant** funding sought/received *(£ and source)*: |       |
| Departmental/College support:*(direct contributions only e.g. support for event costs)* |       |
| Cash contributions from partners: *(£ and description of what this covers)*:  |       |
| In-kind contributions from partners: *(estimated £ and description of contributions*) |       |
| **ENDORSEMENT BY HEAD(S) OF DEPARTMENT/FACULTY**  |
| ***Please tick to confirm that the Heads of Department or Chairs of Faculty for each of the Convenors have endorsed the application and give the name of the individual who has approved the application.****In doing so they agree to provide the necessary facilities and confirm that the project would not entail a significant increase in use of any university services, and that any health and safety and ethical requirements would be covered.* |
| Academic Lead 1 | [ ]  Yes | Endorsed by:       |
| **OTHER INFORMATION** |
| Declaration of Interests: *If applicable*       |
| All projects supported by this funding must adhere to the University’s Code of Practice and Procedure for Academic Integrity in Research, and comply with appropriate legal and regulatory requirements. If any form of licence is needed (e.g. Home Office, Intellectual Property, Radiation Protection) these must be in place before the project commences. Please check this box to confirm that you have read and agree to these terms. [ ]  |
| Where did you hear about this funding call? |       |