# **ESRC Festival of Social Sciences 2019**Application Form for University of Oxford researchers

Please read the [applicant guidelines and terms and conditions](https://socsci.web.ox.ac.uk/esrc-festival-of-social-sciences) before you complete this form.

1. **Please tell us the nature of your application to the Festival of Social Science 2019:**

[ ]  I am applying for funding

[ ]  I am applying for participation only

1. **Tell us about yourself:**

|  |  |
| --- | --- |
| Name |       |
| Job title |       |
| Department |       |
| Email address |       |
| Telephone |       |
| Early career researcher\* | [ ]  Yes [ ]  No |

\*We define early career researchers as being within four years of their PhD.

1. **Have you organised an ESRC Festival of Social Sciences event before?**

[ ]  Yes [ ]  No

1. **What do you hope to gain by being part of the Festival of Social Sciences?** (Check all that apply)

[ ]  Skills development

[ ]  Encourage use of research findings

[ ]  Personal enjoyment

[ ]  Develop links or test and idea out with non-academics

[ ]  Other

Please specify:

1. **Do you have a links with ESRC?**

[ ]  Yes, I am a current ESRC-funded grant holder

[ ]  Yes, I work at a current ESRC-funded investment

[ ]  Yes, I am an ESRC-funded student

[ ]  No, I am representing work that is not funded by the ESRC

1. Title ESRC grant / investment / DTP

1. Please provide details of why your activity is not being funded as part of your existing grant/funding

1. **Event details**

All Festival events must be free to attend and must have a non-academic audience.

Keep your event title simple and descriptive - it needs to capture the attention of your audience.

Tell us about the event you want to organise as part of the Festival. This is your chance to sell your event and explain to the panel what makes it interesting and unique. Be sure to include:

• a description of the event and why you have chosen the topic

• how/why the event will appeal to your target audience

• how you plan to engage and interact with the audience

Social science must be a key element of your event. Please outline below how this will be incorporated into the themes and activities of your event.

|  |  |
| --- | --- |
| **Event title** |       |
| **Event description** (minimum 100 words/maximum 200 words describing the event, why you have chosen the topic, why it is relevant to the audience) |       |
| **How will you ensure that social science will be incorporated into your event?** (100 words) |       |
| **Expected outcomes**(what would a successful event look like? What impact would it have and how would you measure this?) |       |
| **Target audience** | [ ]  General Audience[ ]  Young people (aged under 20) (See Q7)[ ]  Under 10[ ]  11-15[ ]  16-18[ ]  19-20[ ]  Specialist interest / professionals (non-academic)[ ]  Third sector / charity / not-for-profit[ ]  Public sector[ ]  Policymakers[ ]  Business / enterprise[ ]  Teachers[ ]  Other (please specify)Can you give any more details on your target audience and how you will engage/invite them:       |
| **What will make your event appealing to the target audience?** |       |
| **Expected audience size** |       |
| **Proposed date / time of the event** (if you are not sure or can be flexible then select all dates you are available) | [ ]  Saturday 2 November [ ]  Sunday 3 November [ ]  Monday 4 November [ ]  Tuesday 5 November[ ]  Wednesday 6 November[ ]  Thursday 7 November[ ]  Friday 8 November[ ]  Saturday 9 November | [ ]  Morning [ ]  Afternoon [ ]  Evening[ ]  All day[ ]  Multi-day Please specify:       |
| **Proposed city / locality** |       |
| **Proposed venue** (if you require help finding a venue contact esrciaa@socsci.ox.ac.uk)  |       |
| **Event type** (tick the predominant type if your event will include several activities) | [ ]  Discussion / debate[ ]  Seminar / conference[ ]  Exhibition[ ]  Virtual / online activity[ ]  Hands on / outdoors[ ]  Arts / theatre[ ]  Multi-format[ ]  Other | Please specify for multi-format and other formats:       |

1. **Events aimed at young people**

To participate in the Festival or receive sponsorship for an event targeted at young people you must be able to demonstrate sufficient interest from the school, college or youth organisation you will working with at the time of application.

Failure to provide confirmation of support from such an organisation may delay your application or affect your eligibility to hold an event as part of the Festival.

Evidence of support must show:

* + the possible date(s) of the event (must fall within the Festival week - 2-9 November 2019)
	+ commitment from the contact/organisation to ensure that the audience will be able to attend

|  |  |
| --- | --- |
| **Name of organisation** |       |
| **Name of contact** |       |
| **Contact’s email address** |       |

**Please attach a letter of support or email from the school, college or youth organisation.**

1. **Breakdown of costs**

Complete this section only if you are applying for funding as part of your Festival application. The total sponsorship you apply for should not exceed the total value of the items you outline below.

**The maximum you can apply for is £1,000.**

Please outline the major elements of anticipated expenditure and costs for your event. Please see the applicant guidelines [link] regarding costings for food, drink and international travel. The costs outlined below should not exceed the total sponsorship applied for.

ESRC will provide Festival of Social Science branded posters, flyers and pop-up banners to all event organisers. For any promotional materials in addition to these, please outline the details and your costs below.

ESRC will only cover food costs for full day events. Costs for alcohol will not be considered. See our [application guidelines](https://socsci.web.ox.ac.uk/esrc-festival-of-social-sciences) for full details.

|  |  |  |
| --- | --- | --- |
| Cost of venue hire  | £      | Details:       |
| Cost of stationary, printing and marketing etc. | £      | Details:       |
| Cost of refreshments | £      | Details:       |
| Other costs | £      | Details:       |
| **Total amount requested:** | £      | Maximum £1000 |
| Cash or in-kind support | £      | Please outline any additional support you have accessed for your event.Details:       |

1. **Submit your application**

[ ]  I have read and agree to abide by the [terms and conditions](https://socsci.web.ox.ac.uk/esrc-festival-of-social-sciences) set out by the ESRC

[ ]  I have attached a partner letter of support because I want to work with a school, college or youth organisation.

[ ]  I have made my department aware and they have approved submission of this application.

Submit your application to esrciaa@socsci.ox.ac.uk by **5pm 10 May 2019** to be considered for this year’s Festival.

Enquiries: speak to your Research Impact Facilitator or contact esrciaa@socsci.ox.ac.uk